



College of Instrument Technology / Heavy Equipment Driver

17156 Bellflower Blvd., Bellflower, CA 90706 (562) 925-1785 Fax: (562) 925-5855 www.HEDcollege.com

CIT CATALOG ADDENDUM

Effective May 17, 2023

Pages: 12-13,30-31, 35, 44 and 59

3rd Catalog Amendment to CIT Catalog 2023 - 2025

Page 12 – Course Descriptions

From: HED 110: Heavy Equipment Operator Truck Driver Level 1

Course hours: 240 hours; Course length: 10 weeks; Course Modules: 93 modules.

To: HED 110: Heavy Equipment Operator Truck Driver Level 1

Course hours: 285 hours; Course length: 12 weeks; Course Modules: 93 modules.

From: HED 115: Heavy Equipment Operator Truck Driver Level 1 + Bus

Course hours: 270 hours; Course length: 11 weeks; Course Modules: 100 modules.

To: HED 115: Heavy Equipment Operator Truck Driver Level 1 + Bus

Course hours: 315 hours; Course length: 13 weeks; Course Modules: 100 modules.

Page 13 – Course Descriptions

From: HED 120: Heavy Equipment Operator Truck Driver Level 2

Course hours: 276 hours; Course length: 12 weeks; Course Modules: 100 modules.

To: HED 120: Heavy Equipment Operator Truck Driver Level 2

Course hours: 300 hours; Course length: 13 weeks; Course Modules: 100 modules.

From: HED 125: Heavy Equipment Operator Truck Driver Level 2 + Bus

Course hours: 306 hours; Course length: 13 weeks; Course Modules: 107 modules.

To: HED 125: Heavy Equipment Operator Truck Driver Level 2 + Bus

Course hours: 330 hours; Course length: 14 weeks; Course Modules: 107 modules.

From: HED 130: Heavy Equipment Operator Truck Driver Level 3

Course hours: 294 hours; Course length: 13 weeks; Course Modules: 107 modules.

To: HED 130: Heavy Equipment Operator Truck Driver Level 3

Course hours: 315 hours; Course length: 14 weeks; Course Modules: 107 modules.

From: HED 135: Heavy Equipment Operator Truck Driver Level 3 + Bus

Course hours: 324 hours; Course length: 14 weeks; Course Modules: 114 modules.

To: HED 135: Heavy Equipment Operator Truck Driver Level 3 + Bus

Course hours: 345 hours; Course length: 15 weeks; Course Modules: 114 modules.



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Page 30-31

Chart to reflect changes in course hours listed on Page 12 and Page 13.

Page 35 - Satisfactory Progress

From:

You must make satisfactory progress toward completion of the program in which you are enrolled. Satisfactory progress is the ongoing demonstration that you are completing training at a rate that will allow you to graduate with the approved length of the program. Progress will be monitored by your instructors.

If your progress is not satisfactory in any school measured portion of the program, you will be notified to such and placed on probation for 30 days, at which time your progress will again be evaluated. If satisfactory improvement is not made by the end of this probationary period, you may be terminated from training.

Veteran Students Using VA Education Benefits Please Note: Your academic progress will be verified by the school's VA Certifying Officer, and lack of satisfactory progress may disrupt receiving veterans' benefits. Further, the VA will only pay for standard hours in the approved program of study. Once you have completed the standard hours in this program, your benefits will cease. This is true regardless of your remaining educational benefit entitlement.

To:

You must make satisfactory progress toward completion of the program in which you are enrolled. Satisfactory progress is the ongoing demonstration that you are completing training at a rate that will allow you to graduate with the approved length of the program. Progress will be monitored by your instructors.

If your progress is not satisfactory in any school measured portion of the program, you will be notified to such and placed on probation for 30 days, at which time your progress will again be evaluated. **If satisfactory improvement is not made by the end of this probationary period, the student studies will be interrupted and the V.A. or other guarantor will be promptly notified.**

Veteran Students Using VA Education Benefits Please Note: Your academic progress will be verified by the school's VA Certifying Officer, and lack of satisfactory progress may disrupt receiving veterans' benefits. Further, the VA will only pay for standard hours in the approved program of study. Once you have completed the standard hours in this program, your benefits will cease. This is true regardless of your remaining educational benefit entitlement.



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Page 44 – Attendance, Absences, Tardiness, Withdrawals, Re-Entry

From:

DISMISSAL - Students are subject to dismissal if, after they have been on probation for 1-2 consecutive months, their attendance/unexcused absences do not improve.

To:

DISMISSAL - Students are subject to dismissal if, after they have been on probation for 1 month, their attendance/unexcused absences do not improve.

Page 44 – Attendance, Absences, Tardiness, Withdrawals, Re-Entry

From:

LEAVE OF ABSENCE requested in writing will be considered, and such leave may be granted to students at the discretion of the School Director.

Students receiving VA educational benefits may take a school approved LOA, but this will interrupt VA Educational benefits during the leave.

To:

LEAVE OF ABSENCE requested in writing will be considered, and such leave may be granted to students at the discretion of the School Director. Enrolled members of the Armed Forces, including reserve components and National Guard to be readmitted if such members are temporarily unavailable or must suspend enrollment by reason of serving in the Armed Forces. No negative marks or grades will apply. Further, CIT accommodates short absences for such services in the Armed Forces. Service members shall supply a copy of their "Military orders" to CIT for proper accommodations.

Page 44 – Attendance, Absences, Tardiness, Withdrawals, Re-Entry

The following verbiage was added to the catalog:

CLASSROOM BREAKS - A 10 minute school scheduled break will be available to students for every hour of classroom instruction.

Page 59 – Transfer of Credit Experiential Learning Credit

The following paragraph was added to page 59 in bold font, between paragraphs 3 and 5:

All Title 38 beneficiaries must submit all prior transcripts and JSTs for credit evaluation by CIT.